



APPLICATION FOR ISHAM SPONSORSHIP FOR A SPECIALIST MEDICAL MYCOLOGY CONFERENCE

Background

The purpose of this form is to provide enough information to enable the ISHAM Council to properly assess your application.

It is recognised that at the early stages of planning, some aspects may be somewhat uncertain. If so, clearly indicate where estimates or plans are preliminary at the time of application.

Sponsorship amounts are limited to CHF 5,000 unless there are exceptional circumstances.

Please Note

The person completing this form must be a member of International Society for Human and Animal Mycology

***Closing dates for applications are:
31 January of each year
and
31 July of each year***

Sponsorship Rules

Registration

1. Registration fees should provide a discount to ISHAM and young ISHAM members. A discount in the order of that offered to ISHAM members attending the ISHAM Congress i.e. approximately 20%, should be considered.
2. To allow numbers of ISHAM members attending to be calculated please ensure that an ISHAM Member ID is requested on the registration form.

Prizes

If sponsorship is in the form of a cash prize, then the prize should only be available to ISHAM members.

Budgets

1. A detailed budget must be provided.
2. Sponsorship amounts are limited to CHF 5,000

Reports

A report on the conference (including the total number of registrants and number of ISHAM members) is to be provided to the General Secretary within 3 months of the meeting end. These reports may be published in the ISHAM Newsletter and web site.

If any of the above rules are not relevant, or if you believe they are inappropriate for the type of meeting you are planning, the reason/s must be clearly stated in the application.

Features of a Strong Application

1. Sponsorship from other sources has been obtained.
2. A detailed budget is provided.
3. Significant registration fee reductions and other benefits for ISHAM members are provided.
4. Evidence that previously supported meetings have increased ISHAM membership.
5. Preliminary program is provided.

ISHAM Council will also take into consideration whether previously supported conferences have provided a post conference report to ISHAM in a timely fashion.

Part 1

Applicant Details

Name:

ISHAM Member ID

Organisation:

Postal Address:

Telephone:

Email:

Fax:

Mobile:

WG Affiliation:

Part 2

Conference Details

Title:

.....

Date(s):

.....

Location:

.....

ISHAM Working Group
relevant to conference:

.....

Conference Objectives:

.....

Provisional conference
budget (include details
of both income and
expenditure):

.....

Registration Fees

ISHAM Member:

.....

Non ISHAM Member:

.....

Young ISHAM Member:

.....

Expected total
number of
sessions in the
meeting

.....

Expected total
number of talks and
posters at the
meeting

.....

Expected number of
sponsored
international invited
speakers

.....

Expected number of
sponsored local
invited speakers:

.....

Part 3

Delegate Details

Expected number
of ISHAM Members:

Expected number
of non-ISHAM
Members:

Your targeted
registrants:

Part 4

Sponsorship Details

Amount Requested:

On what will the
sponsorship
amount be spent?

Describe the
benefits to the
ISHAM or to ISHAM
Members:
(subsidised
registration fee,
student award etc)

Are you seeking
other sponsorship?

How much
sponsorship are
you seeking from
other sources?

How will profits, if
any, be distributed?

Signed:

Date:

Please forward your completed application to:

Prof. Dr. Wieland Meyer
ISHAM General Secretary
Email: wieland.meyer@sydney.edu.au